

**THE STORM WATER BOARD OF THE CIVIL CITY OF NEW ALBANY, INDIANA
HELD A MEETING IN THE 3RD FLOOR ASSEMBLY ROOM OF THE CITY/COUNTY
BUILDING, NEW ALBANY, INDIANA ON FRIDAY, MARCH 02, 2007 AT 10:00 A.M.**

PRESENT: President Tim Deatruck, Members, Sam Asberry, Al Goodman

OTHERS: Secretary Tina Haley, Maintenance Supervisor Tom Cannon, Kelly Welsh, FMSM Steve Mayes, Chad McCormick, Legal Council Shane Gibson, EMC Brian Dixon, Jerry Taylor, FCSWCD Kevin Feder.

CALL TO ORDER: Mr. Deatruck called the meeting to order at 10:05 a.m. and read the following statement prepared by him into the minutes:

“Occasionally a board chairman needs to answer his critics. In the beginning of this utility we had many critics and doubters. Over the last 5 months due to the hard work of the board members, staff and consultants we have turned our critics into advocates. We have insured that are State Storm Water Quality permit is on track for the May reporting period. We are looking to the future to take our program to the next level. We have developed a professional and non political way to evaluate maintenance and operation issues as well as capital improvement projects based on un bias engineering and hydrology variables verses the band aid approach of the previous administrations. Thanks to the collaboration of both FMSM and EMC our powerful new CIP Database will empower the Board to make drainage decisions that are financially and scientifically sound. We have made a commitment to invest in our internal resources so that eventually we can become self sufficient and able to do work in-house without relying on consultants. For example the recent GIS training for the Sewer Billing staff. We have made a conscious effort to reach out to the community and educate them about the Storm Water Program and our plans. Created partnerships with the most important stake holders the customers and home owners of this city. We have proven that we are providing proof of financial oversight with revenue provided with your storm water dollars and I ‘am proud to say that according to the last estimate we are operating in the black to the tune of \$141,000 a surplus that will help us attack some of the capital improvements and maintenance projects that we need to under take in the next few months. For the critics that remain I say thank you for showing your interest and showing your concerns this Board will truly be successful when all remaining critics become supporters. Thank You”.

APPROVAL OR CORRECTION OF THE FOLLOWING MINUTES:

Mr. Asberry motioned to approve the minutes of the Storm Water Board meeting for February 16, 2007. 2nd and passed unanimously.

Mr. Deatruck stated for the record that Dan Coffey City Council liaison to the Storm Water Board was not present.

Communication Public: None

Communications Staff:

Storm Water Billing – Kelly Welsh:

Ms. Welsh and Ms. Dickey had their 2-days of GIS training at FMSM last week. The training was very intense and educational. They now feel more confident and will be able to keep records more up to date. Mr. Goodman ask do you see this taking a lot of staff time in the future. Ms. Welsh replied that storm water will be ongoing and getting all the kinks out of the system will take sometime with new aerals being the biggest task. Also the billing issues from customers questioning their ERUs. Mr. Deatrick ask about what happens to non-residential customers when a company goes out of business. Ms. Welsh bills the costumer based on the ordinance. Once a company sells you can not go back on the previous owner for fees that were not paid. After the March billing Ms. Welsh will run a delinquent report for the Board. A bill has to be 90 day delinquent before you can file a lien. Liens are filed twice a year. Mr. Deatrick ask if we needed a policy for liens. Ms. Welsh replied that she follows the State Statute for filing liens. Mr. Deatrick ask what is the customer base percentages of residential, commercial and businesses. Ms. Welsh replied that she would have a report for the next meeting. Ms. Welsh also reported that the New Albany Housing Authority have \$3,000 in delinquents and over 90 days. The City has delinquents also. Mr. Goodman ask Ms. Welsh to bring a summary of Housing Authority delinquents to the next meeting. Mr. Deatrick suggested that she contact Bob Lane of the Housing Authority.

EMC - Storm Water Manager:

Report is not finalized yet will have ready by next week for review and comments. Mr. Dixon and Mr. Taylor have been out looking at projects that can be done economically see people in and around the City can see what is being done. Mr. Taylor has gone through work orders and up dated as best he could, some can be done in-house and some we will have to get bids on. Contractual jobs under \$75,000 we will get quotes on. Mr. Dixon has a list of contractors that they use and can add or remove contractors if the Board chooses. Mr. Taylor has done a lot of work on the master plan and has prepared spreadsheets for contractors, in-house projects and the September 2006 flood damage. Work has been identified in 5 of the 6 Council Precincts. Mr. Deatrick replied that the City Council has a drainage fund. The offer from the council is if we can identify projects broken out by district they are agreeing to fund those projects. Come up with a list of projects and cost give to Mr. Gahan for the Council to review. The Council will make the final decision on what projects they want done. They have approximately \$50,000 for projects.

Legal Council:

Mr. Summers was not present. Mr. Shane Gibson filled in for him. Mr. Gibson presented the Board with the ordinance to allow fees to be collected for site inspection and plan review to be conducted by Kevin Feder of FCSWCD. It has been considerably changed from its last submission to the City Council. Mr. Gibson also presented the ordinance that creates a non-reverting fund for monies from site inspection and plan review to be deposited. Deposits will be used to pay for inspections and plan review pursuant to the schedules on the permit fee ordinance. Mr. Deatrick met with Mr. Summers yesterday and talked about the ordinance violation form. **Mr. Deatrick motioned to table citation form 2nd by Mr. Asberry, passed unanimously.**

Maintenance Supervisor – Tom Cannon:

Mr. Cannon reported that they had completed 15 projects since the last report. The majority of things that have been completed are easements, front and back yard flooding and creek maintenance. Because of the 20 days of freezing weather we did not get a lot of catch basins flushed or tv'ed. Mr. Deatrick ask what is the status of new hires. Mr. Cannon replied that the union obligations have been met and they have picked up the job bid posting. Mr. Toran, Mr. Dixon and Mr. Cannon will get together and review applications and start interviews. Mr. Goodman ask about before and after pictures of jobs. Mr. Dixon replied that the pictures will be in the monthly report and are printed out and attached to the job order and filed in the Storm Water Office. Mr. Deatrick ask Mr. Cannon to share with us any current constraints that may be hindering you from getting work done. Mr. Cannon responded that weather is the primary factor, when you plan work and a storm comes up you have to find something else to do also, the lack of equipment and employees. Mr. Deatrick stated that because current employees do not have CDL license it keeps us from using the Jet/Vac. Mr. Cannon and another staff member will be taking the CDL test. New hires will be required to have CDL license. EMC has a truck that can be used to get CDL license. Mr. Deatrick reading from the current employee's union contract under the management's rights and responsibilities "Management has the right to maintain the efficiency of the Governmental operations entrusted to it". Mr. Canon replied that it is important for him to have a CDL license. Mr. Deatrick stated that down the road we need to look at evaluating the skills of our work force to help us understand what are abilities are. Mr. Taylor stated that down the road it would be helpful and time efficient to have an excavator with tracks to us in tributaries and creeks. Mr. Goodman suggested renting equipment when more cost effective.

FMSM – Update:

Suggestions for the March newsletter – GIS Training, call in log. Mr. Goodman suggested percentage of revenue report form Kelly would be good for the newsletter. Mr. Deatrick replied break down the residential cost percentage. Get with Mr. Dixon for an article about a project. April Newsletter Suggestions – Bulk mailing would be expensive. Check into Tribune and investigate inserts on sewer bills. FMSM will have some cost at the next meeting. Community Montessori Meeting – met on 2-16-07 there is a low potential on working with the Board.

IDEM Public Service Announcements – get them on the website and possibly WNAS.

Earth Day- April 14 at Falls of the Ohio. Partner with FDSWCD. We will have packets for the event.

Earth Link – link with local weather. We are still working on participation. Tom Wills has agreed to participate.

Stenciling (Permit Item) – Kentuckiana Girl Scouts could participate in this program. Stenciling was done a couple years ago. Mr. Goodman ask how many were stenciled, Mr. McCormick replied approximately 20%. Mr. Deatrick ask what the permit requires. Mr. McCormick replied only that you have a program in place. Mr. Taylor suggested a fall back plan of having the staff put stencils on catch basin boxes when they are hanging door hangers. Board said to proceed. Storm Water Drainage Letter – Mr. Summers need to approve. Mr. Goodman suggested define MS-4 or take out letters. FMSM will make changes and submit to Mr. Summers for approval.

Website – Web traffic has been great. Mr. Asberry stated that when you do the survey it does not give you results. Mr. McCormick replied they would check into that. Mr. Deatrick ask if this could be put in schools. Mr. McCormick replied that it would be hard to get it into schools. Mr. Deatrick suggested that they add to the survey ages 18 and below.

Environmental Permitting Guidance – Mr. McCormick explained that the Corp of Engineers nationwide permit expires in a couple of weeks, it does not change anything, just be careful working in creeks need to keep equipment out. Mr. Deatrick stated that Mr. Summers needs to be aware of this.

Capital Improvement Projects (CIP) Prioritization & Tracking Tool Installation and Training – Ready for installation and training.

Southern Indiana Storm Water Advisory Committee – Meeting is scheduled for Thursday March 8, 2007, 2:00PM – Room 214, New Albany City County Building. Topics to be discussed are: Qualified Professional Training/ Testing, Illicit Discharge Workshop and 501 (c) (3) Organization.

Master Planning Summary – Mr. McCormick explained that the City is broke out into 5 watershed areas. We will need to monitor several locations 4 permanent and 2 temporary locations in each watershed area. Mr. McCormick suggested that the Board purchase flow meters. There is \$150,000 per year in the budget for Master Planning. **Mr. Deatrick motioned for Mr. Goodman to be the primary contact for Master Planning issues with FMSM. 2nd by Mr. Asberry, Passed Unanimously.**

Future Meeting Topics –

IDEM Phase II Permit Status - March 16, 2007

Elected Officials Quarterly Report – March 16, 2007

IDEM Compliance Report – April

Mapping will be 50% completed by May 6, 2007

Screen Visual Assessment prior to Derby Day.

FEMA Mitigation – No meeting date set.

Old Business: None

New Business:

Silver Grove Neighborhood Association – Mr. Deatrick met Paul Volmer at the Mt. Tabor Community Forum. They are working on a future Community Forum Meeting.

Informational Workshop – It will be beneficial to sit down with the Council and educate them in an open and public session. **Mr. Asberry motioned for Mr. Deatrick to contact City Councilman Dan Coffey about educational workshop in early summer. 2nd by Mr. Goodman, Passed Unanimously.**

Drainage Quantity – what direction do we head in? Mr. Deatrick suggested looking at ordinances that impact quantity. How can you limit impact of new development? Mr. McCormick stated there are lots of things that can be done. Good ways to avoid negatives.

Rule 13 Quality – The Board has the opportunity to submit ordinances to the Council. Need control of run-off. Older parts of New Albany require more and more maintenance because of more impervious area and run-off.

ADJOURNMENT:

There being no further business before the Storm Water Board, the meeting was adjourned at 12:30 PM.

Respectfully submitted,

Tim Deatruck, Chairman
New Albany Storm Water Board

Tina Haley, Secretary
New Albany Storm Water Board